

**Lake Oswego City League Board Meeting  
February 19th, 2015**

**Call To Order:** Meeting started at 3:15pm – ZigZag Room WEB Building

**Present:** Victoria Soderstrom, Sherri Sacconaghi, Tania Thompson, Kelly Buhlmann & Marianne Conroy

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**Sherri's Agenda for the Meeting:**

**LOTC BOARD MEETING AGENDA  
February 19, 2015 @ 3:15p.m. WEB Building, Zig Zag Room**

Review and approval of minutes from the last Board Meeting, January 15, 2015.

**Old Business:**

- Status of brochure and Flyer
- Timetable for Electing New board Members: Define the process.
- Player List for 2015-16. Who should maintain?

**New Business:**

- Renewing LOTC website – cost/benefit
- Update from Review Committee regarding outcome of the stat spreadsheet trial with mid-season data
- Review of the 3 forms on the website –Sign Up Form, Request to add new U-Player, Request to add Regular Player

Next meeting: March 19, 2015 @ 3:15 p.m., WEB Building, Zig Zag room

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**January Board Minutes:** Approved

**Old Business:**

**Status of brochure and Flyer – Marianne:**

- Patty dropped off 200 brochures today. Sherri took them and is going to have her family help fold them. We will pass out brochures to Pro's, LOTC, etc to help recruit new players and disseminate information.
- Patty is creating a one page flier to post on the website. Victoria will post on website

**Timetable for Electing New board Members: Define the process – Discussion by All:**

- Positions needed to be filled:
  - GPCL Representative
  - 3 LOTC Board Positions
- Candidates – Send an email out to all LOCL players in February announcing which positions are open including duties & time commitment required- Marianne
- Candidates must apply to Sherri by March 7th
- Voting Method - Locked Ballot Box - voting March 9<sup>th</sup> through 16<sup>th</sup>
- Announcement voting results and positions filled by April 1<sup>st</sup>.

**Player List for 2014-15. Who should maintain?**

- Marianne is currently maintaining Team Rosters (player list)
- Review Chairperson (Board Member) will maintain for the 2015 / 2016 season
- U-Sub players will need to make a decision what they want their status to be next season. They may not be needed next year – only teams below 14 players will be allowed U-sub currently.
- We currently have 6 people on the wait list.

**Rules Meeting – Held January 26<sup>th</sup>:**

Marianne will recap and get to us. They suggested we change the wording regarding the Resolution Committee – whether or not to include a Pro should be optional.

**New Business:**

**Renewing LOTC website – cost/benefit**

- Fee for website – annual \$102.38
- Sherri is going to ask Lisa West if the Tennis center can pay this fee out of their budget.
- Kelly is going to follow up with Lisa about adding a link to the LO City website to our Website.

**Update from Review Committee regarding outcome of the stat spreadsheet trial with mid-season data**

- Received an email from Nora regarding the SIRP feedback on their mid-season test of the new Stats Worksheet, which included a calendar of events. Sheri is going to ask them for a final report of the process / Final Recommendations, and Forms
- Tanya is going to check and see if there is an upgraded version of our current Stat Software.

- Marianne is going to work on a modified version of the Stat Recap Sheet to be used at the Review Meeting. She will email to the Board when complete. New form to include - Position played + Individual stats on a single page.

**Review of the 3 forms on the website –Sign Up Form, Request to add new U-Player, Request to add Regular Player**

We will discuss at our next meeting in March

Additional Form – Suggested that we create a checklist of the process of adding wait-listed players to teams to help maintain consistency and completeness.

**Discussion of how to handle the Review Process for the two E Teams**

We will hold a separate meeting. Sherri will organize the scheduling of that meeting.

**Goals for the Board 2014-15 season**

- Captain's How To Guide for new captains
  - Solidifying a fair & uniform Review Process
  - Marketing Plan to attract new players
  - Hello LO – Victoria ask Patty
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**Board member Job Assignments:**

**President:** Sherri Sacconaghi

**Vice-President:** Kelly Buhlmann

**Website Coordinator / Corresponding Secretary:** Victoria Soderstrom

**Resolution Coordinator:** Marianne Conroy

**Rules Chair:** Marianne Conroy

**Billboard Managers:** Kelly Buhlmann

**Court Time Manager:** Tania Thompson

**Captains Chair:** Tania Thompson